



**COLUMBUS RECREATION AND PARKS  
PERMIT AND RENTAL SERVICES SECTION  
OPEN AIR SHELTERHOUSE CANCELLATION POLICY**

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No refunds will be issued for cancellations or due to unfavorable weather conditions.

Changes to your original permit will require a \$25.00 fee, per change. Changes may not be considered with less than 15 calendar days prior to the event.

If you have any questions or concerns about the rules, cancellation policy, or require any additional information in regards to your rental, please contact the Permit and Rental Services Section (614-645-3337) prior to your scheduled event (Monday through Friday 8:00AM to 4:00PM).

*\*\*This Policy is Subject to Change Without Notice*